

Subject: Reservation Request () / Inquiry () **Date:**

To:
Reservation Desk
Asia Tourist Hotel
33, Sinjang-ro, Pyeongtaek
Gyeonggido, 17760, Korea
Tel: +82 31 664-2367
Fax: +82 31 664-7294
Website: www.asiahotel.kr
Email: admin@asiahotel.kr
asiahotelkorea@gmail.com

From:
Name:
Company:
Address:

Tel:
Fax:
Website:
Email:

I'd like to make the reservation request() / inquiry() as follows:

1. Name(s) of Guest(s):

2. Number of Guest(s):

3. Number of Room(s): Single() Double() Twin() Suite() Family()
Room Preference: Soft bed() Big jacuzzi() Handicapped() Night shift()

4. Check-In Date & Time:

Airport Pickup: Yes() / No() Flight Info:

(Airline name, flight number, and local arrival date & time)

5. Check-Out Date&Time:

Airport Sending: Yes() / No() Flight Info:

(Airline name, flight number, and local departure date & time)

6. Breakfast Service: Yes() / No() Preference:

(Like/Dislike such as vegetarian, lunchbox request, etc.)

7. Commuting Support: Yes() / No() Location:

(Location, company name, and/or the phone no.)

8. Other Services: Laundry() Rent-a-car() Postal service() Travel guide()

9. Credit Card Info:

(Card holder's name, credit card number, expiration month/year, and 3 digit CVC)

(It is required to warrant the reservation. You may cancel the reservation without any charge with two day notice prior to the check-in date. Cancellation within two days before the check-in will be charged for a day. No show will be charged for a day and the reservation will be canceled.)

10. Remark:

Requested By: